

**DIRECTORATE FOR FINANCIAL AND ENTERPRISE AFFAIRS
INVESTMENT COMMITTEE**

Meeting of the Network of National Contact Points for Responsible Business Conduct

NATIONAL CONTACT POINT 2021 REPORT TO THE OECD: HUNGARY

This document is available in PDF format only.

Nicolas Hachez, Manager, National Contact Point Coordination, OECD Centre for Responsible Business Conduct (nicolas.hachez@oecd.org)

JT03499308

NCP Annual Reporting Questionnaire 2021

Survey response 1

A. Contact information

Please indicate your country:
Hungary
Please provide the contact information of the person filling in the questionnaire:
First name:
Viktória
Last name
Füzesi
Job title:
Magyar Nemzeti Kapcsolattartó Pont titkára
Email:
viktorias.fuzesi@pm.gov.hu
Telephone number (with country code): e.g.: +44 9876 123 456
+3617951865

B. Institutional arrangements - (a) Structure, location and composition of the NCP

1. What is the structure of the NCP?
Inter agency
1. What is the structure of the NCP? [Other]
2. Who are the members of the NCP? Please describe the functions of the members of the NCP and the ministry/agency or stakeholder organisation they represent. No names are required.
Members: 4 members from Ministry of Finance (Chair of the NCP, Head of OECD Unit, AML/CFT Legislation Unit, Secretary of the NCP – the Secretary position of the HNCP is occupied only from 15th April, whereas the Head of OECD Unit position is vacant from 15th December. 2 member from Ministry of Foreign Affairs and Trade (responsible for human rights issues) 1 member from Ministry for Innovation and Technology (responsible for CSR) 1 member from Ministry of Human Capacities (responsible for Labour affairs) 2 member from Ministry of Agriculture (responsible for environmental protection)
3. If the NCP is not a single-agency NCP, does it have a secretariat?
Yes
3. (Continued) If the NCP is not a single-agency and has a Secretariat, in which ministry or agency is located the Secretariat?
Ministry of Finance

3. (Continued) If the NCP is not a single-agency and has a Secretariat, in which department of the ministry or agency is located the Secretariat?
Strategy Department for EU Affairs
4. Has the NCP been established through a legislative, regulatory or administrative instrument (e.g. a statute, a decree, a ministerial resolution)?
Yes
4. (Continued) If yes, please provide the name and date of this instrument, and a link if available
Government Decree 245/2017. (VIII.29.) on the Promulgation of the Decision of the Council on the OECD Guidelines for Multinational Enterprises C(2000)96/FINAL, as amended on 25 May 2011 and the Establishment of the Hungarian National Contact Point according to the OECD Guidelines for Multinational Enterprises 29/08/2017 https://net.jogtar.hu/jogszabaly?docid=A1700245.KOR&searchUrl=/gyorskereso%3Fkeyword%3DNemzeti%2520Kapcsolattart%25C3%25B3%2520Pont
Additional comments on the section Structure, location and composition of the NCP:

B. Institutional arrangements - (b) Advisory body

5. Does the NCP have one or several advisory bodies?
No
5. (Continued) If the NCP has several advisory bodies, please specify.
5. (Continued) If yes, please describe the advisory body(ies)' functions (e.g. advising on promotion, on specific instance handling in general, on individual cases, providing oversight, etc.)
5. (Continued) If yes, please list the names of organisations that are represented on the advisory body(ies) and the type of organisation. (e.g. government, business, business organisation, NGO, trade union, academia, consumer organisation, etc.)
6. If an advisory body provides oversight, please describe the oversight procedure:
Additional comments on the section Advisory body(ies):

B. Institutional arrangements - (c) Human and financial resources

7. Does the NCP have dedicated full-time staff members?
Yes
7. (Continued) Please indicate the number of full-time staff members:
1
8. Does the NCP have dedicated part-time staff members?
No
8. (Continued) Please indicate the percentage of time spent on NCP matters for each part-time staff member:
9.1 Have any full-time staff members joined the NCP during the year?
Yes
9.1 (Continued) Please indicate how many full-time staff members joined the NCP during the year:
1

9.2 Have any part-time staff members joined the NCP during the year?
No
10.1 Have any full-time staff members left the NCP during the year?
No
10.2 Have any part-time staff members left the NCP during the year?
Yes
10.2 (Continued) Please indicate how many part-time staff members left the NCP during the year:
1
11. Did the NCP have a dedicated budget this year?
Yes
12. During the year, did the human and financial resources available to the NCP allow it to: Please select "N/A" if the NCP was not invited/chose not to attend such events [Handle specific instances in an efficient and timely manner]
N/A
12. During the year, did the human and financial resources available to the NCP allow it to: Please select "N/A" if the NCP was not invited/chose not to attend such events [Organise promotional events]
N/A
12. During the year, did the human and financial resources available to the NCP allow it to: Please select "N/A" if the NCP was not invited/chose not to attend such events [Attend NCP meetings at the OECD]
Yes
12. During the year, did the human and financial resources available to the NCP allow it to: Please select "N/A" if the NCP was not invited/chose not to attend such events [Attend events organised by other NCPs]
No
12. During the year, did the human and financial resources available to the NCP allow it to: Please select "N/A" if the NCP was not invited/chose not to attend such events [Attend events organised by stakeholders]
Yes
12. During the year, did the human and financial resources available to the NCP allow it to: Please select "N/A" if the NCP was not invited/chose not to attend such events [Cover professional mediator fees or in-house mediator fees]
N/A
12. During the year, did the human and financial resources available to the NCP allow it to: Please select "N/A" if the NCP was not invited/chose not to attend such events [Conduct fact-finding research into specific instances]
N/A
12. (Continued) If you have answered "no" to any of the above, please specify:
Additional comments on the section Human and financial resources:
In 2021 there was no need to use a professional mediator or fact finding research as we had no specific instances received. Regarding promotional events and the attendance of other NCP events, we chose not to take the risk in the midst of COVID-19 pandemic.

B. Institutional arrangements - (d) Reporting

13. Does the NCP report to the executive on its activities?
Yes
13. (Continued) If yes, how often?
Once a year
14. Does the NCP report to the legislative body on its activities?
No

15. Please indicate any other relevant transparency requirement(s) (e.g. access to information or disclosure laws) applicable to the NCP in your country:

The NCP will continue reporting to the Hungarian OECD National Council.

Additional comments on the section Reporting:

According to Government Decree 245/2017 (VIII.29.) the NCP is to report to the Government on a yearly basis.

C. Information and promotion - (a) Website

16. Does the NCP have a website?

Yes

16. (Continued) If yes, please provide the link:

<https://nkpadmin.gaiasoftware.hu/hu>, credentials: oecd, 2000; <https://oecd.kormany.hu/oecd-nkp>

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [The text of the Guidelines]

Yes

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [A description of the Guidelines]

Yes

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [The OECD Due Diligence Guidance Documents]

Yes

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [Explanatory text about due diligence]

No

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [Information on the NCP and its mandate]

Yes

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [The NCP Annual Report submitted to the OECD]

Yes

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [The NCP's Report to the executive and/or legislative (if applicable)]

No

17.1 Are the following items available on the NCP website? Information about the Guidelines and the role of the NCP: [The NCP's peer review report (if applicable)]

N/A

17.2 Are the following items available on the NCP website? Information about specific instances [Information on how to submit a specific instance]

Yes

17.2 Are the following items available on the NCP website? Information about specific instances [An online form to submit a specific instance]

Yes

17.2 Are the following items available on the NCP website? Information about specific instances [The NCP's rules of procedure]

Yes

17.2 Are the following items available on the NCP website? Information about specific instances [All final statements since 2011]

Yes

17.3 Are the following items available on the NCP website? Information on promotional activities: [The NCP's promotional plan]

No

17.3 Are the following items available on the NCP website? Information on promotional activities: [Information on upcoming events promoting the Guidelines]

No

17.3 Are the following items available on the NCP website? Information on promotional activities: [Information on past events promoting the Guidelines]

Yes

17.4 Are the following items available on the NCP website? Contact information: [Information on how to make an enquiry to the NCP]

Yes

17.4 Are the following items available on the NCP website? Contact information: [A phone number to reach the NCP directly]

Yes

17.4 Are the following items available on the NCP website? Contact information: [An email address to reach the NCP directly]

Yes

Additional comments on the section NCP website:

The HNCP has decided to modernise the existing website of the NCP. However, due to IT-related technical challenges (memory upload) the new website is still under set-up. Due date of the functioning new website is second half of 2022.

C. Information and promotion - (b) Promotional activities*

18. Does the NCP have a promotional plan for the coming year(s)?

Yes

19. Did the NCP organise or co-organise events to promote the Guidelines and/or the NCP during the year? If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

No

20. Did the NCP make a presentation to promote the Guidelines and/or the NCP in events organised by others? If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.

No

21. Did the NCP make use of social media to communicate on NCP promotional activities during the year?

No

21. (Continued) If yes, please provide additional details:

22. Did the NCP hold a stakeholder meeting during the year?

No

23. Did the NCP promote the Guidelines among the business community during the year?

No

24. Did the NCP carry out any training on the Guidelines aimed at businesses during the year?

No

25. Did the NCP promote the Guidelines among NGOs during the year?

No

26. Did the NCP promote the Guidelines among trade unions during the year?

No

27. Did the NCP promote the Guidelines among government agencies during the year?

No

28. Did the NCP promote the Guidelines among embassies abroad during the year?

Yes

29. Did the NCP promote the Guidelines to investment promotion agencies during the year?
No
30. Did the NCP focus on any of the following during promotional activities during the year: [OECD Due Diligence Guidance for Responsible Business Conduct]
Yes
30. Did the NCP focus on any of the following during promotional activities during the year: [OECD Due Diligence Guidance for Responsible Supply Chains in the Garment and Footwear Sector]
No
30. Did the NCP focus on any of the following during promotional activities during the year: [Due Diligence for Responsible Corporate Lending and Securities Underwriting and/or Responsible Business Conduct for Institutional Investors]
Yes
30. Did the NCP focus on any of the following during promotional activities during the year: [OECD Due Diligence Guidance for Responsible Supply Chains of Minerals from Conflict-Affected and High-Risk Areas]
No
30. Did the NCP focus on any of the following during promotional activities during the year: [OECD Due Diligence Guidance for Meaningful Stakeholder Engagement in the Extractive Sector]
Yes
30. Did the NCP focus on any of the following during promotional activities during the year: [OECD-FAO Guidance for Responsible Agricultural Supply Chains]
No
Additional comments on the section Promotional activities:

D. Specific Instances - (a) NCP rules of procedure for handling specific instances

31. Does the NCP have rules of procedure describing the handling of specific instances?
Yes
32. Are the rules of procedure available online?
Yes
32. (Continued) If yes, please provide a link:
https://nkpadmin.gaiasoftware.hu/hu/panaszkezeles , credentials: oecd, 2000; https://oecd.kormany.hu/download/b/d6/00000/Elj%C3%A1r%C3%A1srend%20MNKP.pdf
32. (Continued) Please upload a copy of the rules of procedure via the "Upload files" button below (only ".doc", ".docx" or ".pdf" files) or upload a copy at the end of the questionnaire in the section Additional materials.
filecount - 32. (Continued) Please upload a copy of the rules of procedure via the "Upload files" button below (only ".doc", ".docx" or ".pdf" files) or upload a copy at the end of the questionnaire in the section Additional materials.
33. Were the NCP's rules of procedure modified this year?
No
Additional comments on the section Rules of procedure:
By handling the specific instances received in 2019 and 2020 the NCP faced some difficulties. Based on the experiences of the handling of these instances, the Secretariat of the HCNP decided to revise the Rules of procedure. The revision process has already started and hopefully the new RoP will be available in the second half of 2022.

D. Specific Instances - (b) Specific instance practicalities

34. Does the NCP confirm receipt of a specific instance submission? Please select N/A if the NCP has never received a specific instance
Yes
35. Does the NCP request feedback from the parties on the procedure following the conclusion of a specific instance? Please select N/A if the NCP has never received a specific instance
No
36. Has the NCP staff undergone training in dispute resolution or problem solving (e.g. mediation)?
No
37. Did the NCP engage professional mediators during the year? Please select N/A if the NCP did not receive a specific instance during the year
N/A
38. Did the NCP staff or members conduct mediation this year? Please select N/A if the NCP has never received a specific instance
No
Additional comments on the section Specific instance practicalities:

D. Specific Instances - (c) Reporting specific instances

39. Did the NCP receive new specific instance submissions during the year? If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.
No
40. Did the NCP close specific instances during the year? If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire.
No
41. Of the specific instances that were already in progress at the start of the year, are there any that are still ongoing at the end of the year? If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire. Select N/A if no specific instances were in progress at the start of the year.
N/A
42. Did the NCP follow up on a case during the year? If yes, please also provide details in the NCP Reporting Questionnaire Annex document that will be uploaded at the end of the questionnaire. Select N/A if no specific instances were concluded before the start of the year.
No
43. Is the OECD database of specific instances accurate and up to date with regard to cases handled by the NCP? Select N/A if the NCP has never received a specific instance.
Yes
43. (Continued) Please provide details (missing cases, out of date entries, broken links, etc.) in the box below:
Additional comments on the section Reporting specific instances:

E. Peer learning and peer reviews

44. Did the NCP take part in the following activities with other NCPs during the year: [Host a peer learning activity]
No
44. Did the NCP take part in the following activities with other NCPs during the year: [Participate in peer learning activities hosted by other NCPs]
No

44. Did the NCP take part in the following activities with other NCPs during the year: [Co-operate with other NCPs in handling specific instances]
No
44. Did the NCP take part in the following activities with other NCPs during the year: [Provide mentoring/capacity building to another NCP]
No
45. Is the NCP interested in hosting an NCP learning/experience-sharing event in 2022?
Yes
46. Which topic would the NCP consider to be a priority to cover in a peer learning event?
47. Is the NCP interested in participating in developing tools for use by NCPs?
Yes
48. Is the NCP interested in acting as a peer reviewer in the future?
No
If yes, please specify the semester and the year:
Additional comments on the section Peer-learning and peer reviews:

F. Policy coherence*

49. Have the Guidelines been referred to in relevant national legislation/regulations/policies adopted during the year? (e.g. on responsible business conduct; non-financial reporting, export credits regulation, public procurement)
No
49. (Continued) Please provide a short summary and a link to the legislation. If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.
50. Did your country adopt a National Action Plan (NAP) this year?
No
50. (Continued) Please indicate which type of National Action Plan: [NAP on Business and Human Rights]
N/A
50. (Continued) Please indicate which type of National Action Plan: [NAP on Corporate Social Responsibility]
N/A
50. (Continued) Please indicate which type of National Action Plan: [NAP on Responsible Business Conduct]
N/A
50. (Continued) Please provide a link to the NAP on Business and Human Rights: If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.
50. (Continued) Did the NAP on Business and Human Rights make reference to: [The Guidelines?]
50. (Continued) Did the NAP on Business and Human Rights make reference to: [The NCP?]
50. (Continued) Please provide a link to the NAP on Corporate Social Responsibility: If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

50. (Continued) Did the NAP on Corporate Social Responsibility make reference to: [The Guidelines?]

50. (Continued) Did the NAP on Corporate Social Responsibility make reference to: [The NCP?]

50. (Continued) Please provide a link to the NAP on Responsible Business Conduct: If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

50. (Continued) Did the NAP on Responsible Business Conduct make reference to: [The Guidelines?]

50. (Continued) Did the NAP on Responsible Business Conduct make reference to: [The NCP?]

51. Was a NAP in development this year?
No

51. (Continued) If yes, please indicate which NAP: [NAP on Business and Human Rights]
N/A

51. (Continued) If yes, please indicate which NAP: [NAP on Corporate Social Responsibility]
N/A

51. (Continued) If yes, please indicate which NAP: [NAP on Responsible Business Conduct]
N/A

52. Did the NCP inform officials responsible for trade missions of its relevant statements and reports? Please select N/A if the NCP did not publish any statement this year
N/A

53. Did the NCP inform officials responsible for foreign trade and investment incentives of its relevant statements and reports? Please select N/A if the NCP did not publish any statement this year
N/A

54. Did the NCP inform officials responsible for public procurement of its relevant statements and reports? Please select N/A if the NCP did not publish any statement this year
N/A

55. Does your national legislation or policy on public procurement refer to the Guidelines and/or OECD due diligence instruments and/or to the NCP process?
No

55. (Continued) Please provide a link to the legislation. If a link is not available, please upload a copy of the legislation at the end of the questionnaire, on the "Additional materials" page.

56. Have public procurement officials/practitioners consulted the NCP on the Guidelines and OECD due diligence instruments or involved the NCP in specific public procurement opportunities?
No

57. Were public procurement officials involved in any of your training/outreach activities?
No

58. What tools or activities does the NCP develop to support public procurement practitioners on RBC and OECD due diligence?

59. Please identify any specific initiatives/good practices involving public procurement and RBC in your country:

Act CXLIII of 2015 on Public Procurement (hereinafter referred to as PPA, available in English at: <https://www.kozbeszerzes.hu/torveny/act-cxlili-of-2015-on-public-procurement/>) states that as a primary rule, contracting authorities shall – where applicable, using social, environmental, or other aspects – choose the most economically advantageous tender, by using cost-effectiveness approach, or best price-quality ratio as contract award criteria instead of the lowest price [PPA, Art. 76-78].

Besides the requirement of the best price-quality ratio the PPA contains further rules connected to the application of green, social and quality aspects in public procurement procedures among which the following measures shall be highlighted:

- The preparation of public procurement procedures: the contracting authority shall aim to high-quality execution during the preparation of the public procurement procedure with special attention to the subject of the procurement, the protection of the environment, sustainability concerns and prevention of contractual amendments concerning the subject of the procurement [PPA, Art. 28. (1)].

- Technical specifications & labels: Where contracting authorities intend to purchase works, supplies or services with specific environmental, social or other characteristics or intend to take those characteristics into account during the evaluation, they may – in the technical specifications, the contract performance conditions or the award criteria – require a specific label, provided that all of the following conditions are fulfilled:

- a) the label requirements only concern criteria which are linked to the subject of the contract and are appropriate to define characteristics of the subject of the contract;

- b) the label requirements are based on objectively verifiable and non-discriminatory criteria;

- c) the labels are established in an open and transparent procedure in which all relevant parties, including government bodies, consumers, social partners, manufacturers, distributors and non-governmental organisations may participate;

- d) the labels are accessible to all interested parties;

- e) the label requirements are set by a third party over which the economic operator applying for the label cannot exercise a decisive influence.

- Exclusion grounds: the contracting authority may prescribe, that such economic operators should not participate in the procurement procedure, which have breached environmental, labour or social requirements, and the contracting authority can prove this by appropriate means [PPA, Art. 63. (1) a)].

- Invalidity: the bid is deemed to be invalid, if it does not comply with environmental, labour or social requirements set by law [PPA, Art. 73. (4)].

- Selection of economic operators-award criteria: The criteria representing the best price-quality ratio may, in particular, relate to quality, technical merit, aesthetic and functional characteristics, accessibility for all users, employment of disabled workers and other social, environmental and innovative characteristics. [PPA Art. 76. (3) a)].

- Contractual terms: As regard the performance of the contract, the contracting authority may determine special requirements especially environmental, social or innovative aspects [PPA. Art. 132. (1)].

According to Government Decree 321/2015 (X. 30.), the public procurement technical specifications shall be drawn up by considering the accessibility criteria of disabled people, in accordance with the UN Convention on the Rights of Persons with Disabilities [Art. 47.], and environmental and social approaches may also be required during the definition of technical specifications [Art. 48 (2)].

The Prime Minister's Office (PMO) – as responsible for the Government's public procurement policy – issued guidelines and notices relating to the use of GPP aspects in public procurement procedures.

To promote environmental objectives in public procurement procedures the Hungarian Government set out the aim to create a national green public procurement strategy (in 2021, the strategy is still in preparation).

Lastly, in 2021 Hungary has requested support from the European Commission under Regulation (EU) 2021/240 on the establishment of the Technical Support Instrument. Following the assessment, the European Commission has decided to fund the request and provide technical support to Hungary, together with the OECD. The national authority that requested technical support and will benefit from this Project is PMO. The Project is also co-ordinated with the Public Procurement Authority of Hungary. The technical support will be provided in the area of strategic public procurement, with the purpose of promoting green public procurement, with special focus on life cycle costing (LCC). The expected long-term effect of the Project is the greater uptake of green public procurement in Hungary and the wider use of LCC tools in public procurement. Furthermore the project is expected to produce additional effects/outcomes such as establishment of comprehensive and user-friendly methods and tools for green criteria in public procurement, especially for life cycle costing and increased awareness amongst Hungarian authorities, business sector and other relevant stakeholders about the value of using LCC methodology and other green public procurement criteria. The planned operational implementation period of the project is expected to last 18 months. The project started in September 2021.

60. Please include any other examples of policy coherence activities:

Additional comments on the section Policy Coherence:

The OECD HNCP participated on the Global Forum on Responsible Business Conduct 2021.

G. Challenges

61. Has the NCP faced any particular challenge(s) it would like to highlight this year?

Additional comments on the section Challenges:

NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE 2021

Annex

This document is to provide detailed information on **NCP promotional activities (Part 1 below)** and on **specific instances (Part 2 below)**.

INSTRUCTIONS

This document should be completed and saved locally on a computer and uploaded from the same computer at the end of the online questionnaire in the section “**Annex: NCP Promotional activities & Specific Instances**” (after question 61).

Please note that only **Word files** (.doc or .docx) can be uploaded.

Guidance and instructions on how to complete the questionnaire ([here](#)) and the annex ([here](#)) are accessible on the NCP O.N.E Community Space.

HELP & ASSISTANCE

Please contact jean-francois.leruste@oecd.org and emily.halstead@oecd.org for any help or assistance to complete the questionnaire.

STRUCTURE

Part 1: NCP PROMOTIONAL ACTIVITIES

Part 2: SPECIFIC INSTANCES

Please enter country name of NCP:

PART 1: NCP PROMOTIONAL ACTIVITIES

Please provide information on the events organised or co-organised by the NCP (Table 1), and events in which the NCP has participated to promote the Guidelines (Table 2). Please select the event type, size and type of audience as well as the theme from the dropdown menus for each event. Please add additional lines if needed.

TABLE 1

NCP-organised and co-organised events to promote the Guidelines and/or the NCP

Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Organised or co-organised?	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc.</i>	Theme <i>e.g. the OECD Guidelines, the NCP activities on sector due diligence guidance documents, etc.</i>
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.

Additional comments:

HNCP did not organise or co-organise events to promote the Guidelines and/or the NCP during the year.

Total number of events:

TABLE 2

Presentations by the NCP to promote the Guidelines and/or the NCP in events organised by others

Title	Date <i>(dd/mm/yyyy)</i>	Location	Type of event	Size of audience	Targeted audience <i>e.g. Business representatives, NGOs, Trade unions, Academia, General public, Government representatives, etc.</i>	Organiser(s)	Theme of the intervention
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.

Additional comments:

There were no presentations given by HNCP to promote the Guidelines and/or the NCP in events organised by others.

Total number of events:

PART 2: SPECIFIC INSTANCES

Please provide details of the following in the table below:

1. Specific instances **in progress** during the year (specific instances received and pending initial assessment, or found to merit further examination after the initial assessment and under consideration by the NCP).
2. Specific instances **concluded** during the year (specific instances that the NCP found to merit further examination after the initial assessment and that have subsequently been closed).
3. Specific instances **not accepted** during the year (specific instances that the NCP found not to merit further examination after initial assessment).
4. Specific instances for which **follow up** was performed during the year (the NCP monitored whether the agreement reached by the parties or its recommendations to the parties have been implemented)

Please add additional lines if needed.

We encourage all NCPs to inform the OECD Secretariat on received specific instances and to provide a final statement as soon as it becomes available, in order to keep the OECD database updated at all times. For all specific instances that have not yet been reported to the OECD Secretariat, please complete and send this [form](#) to ncp-specific-instances@oecd.org¹.

¹ According to paragraph 42 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises, “[...] NCPs will report to the Investment Committee in order to include in the Annual Report on the OECD Guidelines information on all specific instances that have been initiated by parties, including those that are in the process of an initial assessment, those for which offers of good offices have been extended and discussions are in progress, and those in which the NCP has decided not to extend an offer of good offices after an initial assessment”.

For all specific instances that are currently IN PROGRESS:

Names of parties	Date received <i>(dd/mm/yyyy)</i>	Is the initial assessment publicly available?	Link to OECD database if available	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Click here to enter text.	Click here to enter a date.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Choose an item.	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Choose an item.	Click here to enter text.	Click here to enter text.

Additional comments:

HNCP did not handle specific instances this year – there were none in progress.

Total number of specific instances:

--	--

For all specific instances that were CONCLUDED during the year:

Title	Date received <i>(dd/mm/yyyy)</i>	Date concluded <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Outcomes achieved	Does the final statement plan for a follow up?	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.

Additional comments:	HNCP did not handle specific instances this year – there were none concluded.
-----------------------------	---

Total number of specific instances:	
--	--

For all specific instances that were NOT ACCEPTED during the year:

Title	Date received <i>(dd/mm/yyyy)</i>	Link to OECD database if available	Reasons for not accepting the specific instance:	Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please describe.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Click here to enter text.

Additional comments:

HNCP did not handle specific instances this year – there were none unaccepted.

Total number of specific instances:

For all specific instances for which FOLLOW UP was performed during the year:

Title	Date concluded <i>(dd/mm/yyyy)</i>	Date of follow up <i>(dd/mm/yyyy)</i>	Was a public follow up statement issued?	Link to the follow up statement, if applicable
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Click here to enter text.

Additional comments:	HNCP did not handle specific instances this year – there were none followed up.
-----------------------------	---

Total number of specific instances:	
--	--